

**MINUTES  
OF THE  
TECHNICAL COORDINATING COMMITTEE  
Thursday, December 16, 2021 10:00 a.m.  
Zoom Teleconference/Community Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Kip Harrington and Kelly Brennan – Rapid City Department of Community Development, Sarah Hanzel – Rapid City Department of Community Development, Stacy Bartlett – South Dakota Department of Transportation, Josh Leitz – Pennington County Highway Department, Steve Frooman and Sara Odden – Rapid City Public Works Department, Chris Deitz – Rapid City Regional Airport, Dale Pfeifle – Rapid City Public Works Department, Marlo Kapsa – Meade County Planning and Equalization Department, Ryan Megan Gould – Rapid Transit Manager, and Monte Meier and Jack Dokken – SD Department of Transportation

**MEMBERS ABSENT:** Ryan Phillips – Rapid City Police Department, Ron Merwin – Meade County Sheriff’s Department, Sarah Gilkerson – South Dakota Department of Transportation, Kumar Veluswamy – Rapid City School District, Brian Mueller – Pennington County Sheriff’s Office, Brett Burditt – Meade County School District, Britney Molitor – Pennington County Planning Department, Jason Dubbs – City of Box Elder Police Department, Doug Curry – City of Box Elder Public Works Department, Mayor Melanie Torno – City of Summerset, Bob Eben – Ellsworth Air Force Base, Scott Tegethoff – Meade County Highway, Michelle Clavadetscher – City of Box Elder Planning Department, Mayor Phil Anderson –City of Piedmont and Kevin Case – Douglas School District

**OTHERS PRESENT:** Melissa Karpo – Rapid City Department of Community Development, Mark Hoines – Federal Highway Administration, and Bill Troe, Menno Schukking and Eavan Moore – SRF Consulting

Chairman Harrington called the meeting to order at 10:00 a.m.

Meeting quorum was met.

**General Public Comment**

No General Public Comment.

**Business**

**Odden moved, Hanzel seconded and motion carried unanimously to approve the minutes from the October 14, 2021 meeting.**

**21TP026 – Approve the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$651,232.** Harrington reviewed the agreement which provides federal transportation planning funds in the amount of \$651,232 to conduct activities identified in the Rapid City Area Metropolitan Planning Organization’s 2022 Unified Planning Work Program. This agreement authorizes the reimbursement of funds for the City of Rapid City’s work identified in the 2022 Unified

Planning Work Program through the Transportation Planning Budget (706). This includes eligible activities performed by Community Development and Public Works staff.

**Hanzel moved, Odden seconded and motion carried unanimously to approve the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$651,232.**

**21TP027 – Acknowledge the 2022 Transportation Products and Due Dates.**

Harrington reviewed the 2021 Transportation Products and Due Dates which provides product dates as a workflow guideline for year 2021.

**There was no action taken on this item.**

**21TP028 – Approve the 2021 Annual Listing of Obligated Projects.** Each year the Rapid City Area Metropolitan Planning Organization is required to develop the Annual Listing of Obligated Transportation Projects identifying the status of the transportation projects shown in the Transportation Improvement Program for fiscal year 2021. Harrington reviewed the 2021 Annual Listing of Obligated Projects.

**Hanzel moved, Pfeifle seconded and motion carried unanimously to approve the 2022 Annual Listing of Obligated Projects.**

**21TP029 – Approve the 2022-2025 Transportation Improvement Program Amendment #22-001.** Harrington reviewed Amendment #22-001 to the 2022-2025 Transportation Improvement Program. This Amendment added Interstate Funding projects in 2022 and 2023.

**Frooman moved, Dokken seconded and motion carried unanimously to approve the 2022-2025 Transportation Improvement Program Amendment #22-001.**

**21TP030 – Acknowledge the 2022 Rapid City Transit Development Plan – Draft Report.** As a department of the City of Rapid City, Rapid Transit System (RTS) offers fixed route bus service and Americans with Disabilities Act (ADA) complementary paratransit within city limits. Fixed-route service has been branded as Rapid Ride and paratransit as Dial a-Ride. In 2019, Rapid Ride provided more than 400,000 passenger trips and Dial-a-Ride approximately 78,000 trips, using a fleet of 37 buses. Since the initiation of the Youth Ride Free Campaign in 2016, a substantial number of trips have served youth under 18 – amounting to more than 340,000 in total. RTS and the Rapid City Area Metropolitan Planning Organization (RCAMPO) developed this Transit Development Plan (TDP) to provide strategic guidance for a sustainable transit system to serve the community. The TDP will also serve as the basis for the transit element of the regional transportation plan. The overall desired outcome for the TDP is to provide a public transit system that offers travel options to residents, employees and visitors who cannot or choose not to drive. Bill Troe from SRF Consulting provided a zoom presentation on the Draft Report. Discussion ensued.

**There was no action taken on this item.**

**21TP031 – Acknowledge the 2022-2025 Transportation Improvement Program Amendment #22-002A.** This amendment adds an Interstate Maintenance project to pre-purchase structural steel for the I-90 reconstruction from Exit 37 to Exit 40, and adjusts the funding amounts for an Interstate Maintenance project and a Railroad Crossing Improvements project in 2022. Harrington reviewed this Amendment.

**There was no action taken on this item.**

**Update on Construction Projects**

Odden provided information on Rapid City's construction projects. Bartlett provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area.

**Update on Planning Projects**

Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 10:36 a.m.