

**MINUTES
OF THE
TECHNICAL COORDINATING COMMITTEE
Thursday, April 18, 2024 10:00 a.m.
Zoom/2nd Floor Circle of Friends Community Room
Rapid City, South Dakota**

MEMBERS PRESENT: Kip Harrington, Kelly Brennan and Jessica Olson – Rapid City Department of Community Development, Sarah Gilkerson and Mike Carlson – South Dakota Department of Transportation, Monte Meier – South Dakota Department of Air, Rail and Transit, Megan Gould-Stabile – Rapid Transit System, Matt Layman – Rapid City Public Works Department, Troy Eastman – Meade County Highway and Eric Radke – Pennington County Highway

MEMBERS ABSENT: Doug Curry – City of Box Elder, Lauralee Patton – City of Box Elder Planning Department, Sara Odden– Rapid City Public Works Department, Mayor Phil Anderson – City of Piedmont, Chris Hislip – Pennington County Sheriff’s Office, Joseph Miller – Pennington County Highway, Brett Burditt – Meade County School District, Coy Sasse – Rapid City School District, Ellsworth Air Force Base, Jeff McCoy – Rapid City Police Department, Jason Dubbs – City of Box Elder Police Department, Mayor Melanie Torno – City of Summerset, Kevin Case – Douglas School District, Pat West – Meade County Sheriff’s Department and Tonya Vig – Meade County Planning, Britney Molitor – Pennington County Planning Department, Rapid City Regional Airport

OTHERS PRESENT: Melissa Bloomberg and Morgan Twombly – Rapid City Department of Community Development, Greg Heitmann – Federal Highway Administration, Larry Dean, June Hansen, Jordan Kitts and Terri Geigle – South Dakota Department of Transportation, John Forman – Ulteig Engineers and Steve Grabill – KLJ Engineering

Chairman Harrington called the meeting to order at 10:02 a.m.

Meeting quorum was not met at beginning of meeting.

General Public Comment

No General Public Comment.

Business

24TP012 – Acknowledge the Pennington County Master Transportation Plan – Draft Report. Pennington County previously adopted its current transportation plan in 2012. Since then, significant growth has occurred throughout Pennington County, with additional residents anticipated due to the expansion of Ellsworth Air Force Base. In order to correlate the growth with future transportation system needs, the Pennington County Master Transportation Plan (MTP) is being updated. The purpose of the update is to provide a transportation plan that is responsive to new development, changing conditions, and evolving modes of transportation, such as an increase in bicycling, walking, and All Terrain Vehicles/Utility Terrain Vehicles. Grabill gave a presentation on the Pennington County Master Transportation Plan – Draft Report. Discussion ensued regarding shoulder width and short-term versus long-term needs.

No action was taken on this item

Matt Layman joined the meeting. Quorum was met at this time.

24TP008 – Approve the 2024-2027 Transportation Improvement Program Amendment #24-003. This amendment adds funding to the Miscellaneous category for a State Transportation Improvement Grant from the Federal Highway Administration. This grant will allow SDDOT to implement an innovative Traveler Communications program in 2024. Also, the Transportation Commission has selected various Transportation Alternatives projects throughout the state, resulting in the deletion of a funding placeholder in 2024, and the addition of funding for a project to construct sidewalk in Box Elder in 2026. Kip reviewed this Amendment.

Carlson moved, Layman seconded and motion carried unanimously to approve the 2024-2027 Transportation Improvement Program Amendment #24-003.

Gilkerson moved, Olson seconded and motion carried unanimously to approve the minutes from the February 15, 2024 meeting.

24TP009 – Acknowledge the 2023 Traffic Counts Report. The report provides the public and business community with traffic count data to help make informed decisions. The following four street segments have volumes of more than 30,000 vehicles per day: West Main Street from Jackson Boulevard to Cross Street, I-90 from I-190 to Haines Avenue, I-90 from Elk Vale Road to the east City Limit boundary, and West Main Street from Cross Street to West Street. In addition, there are 24 street segments with more than 20,000 vehicles per day, adjusted for seasonal variation. Brennan reviewed the Traffic Counts Report.

No action was taken on this item.

24TP013 – Acknowledge Combining the CAC and TCC. Harrington reviewed the recommendation to combine the Citizens Advisory Committee (CAC) with the Technical Coordinating Committee (TCC) to form the Technical and Citizens Committee (TACC). This would allow for representation and voting opportunities for current CAC members, and result in better dialogue and interaction between current CAC and TCC committee members. Due to lack of quorum for the CAC and applications, this would still allow input from our Citizens.

No action was taken on this item.

24TP014 – Approve the Section 5310 Award Recommendation. The Rapid City Area Metropolitan Planning Organization (MPO) receives federal funds on a yearly basis as part of the Federal Transit Administration's Section 5310 program to provide capital assistance to elderly persons and/or persons with disabilities. The Rapid City Area MPO solicited applications from entities throughout the region regarding assistance with vehicle purchases and/or operating costs. Funding is provided as an 80/20 split for capital costs and as a 50/50 split for operating costs. One organization submitted an application for review. The scoring committee recommends granting \$120,000 to Black Hills Works for one transit style bus. This bus will enable wheelchair transit options to assist Black Hills

Works in eliminating transportation gaps identified in the Coordinated Public Transit – Human Services Transportation Plan. The following chart identifies the funding sources. Brennan reviewed this recommendation. Meier advised that the grant is now an 85/15 grant-funding split.

Gould-Stabile moved, Meier seconded and motion carried unanimously to approve the Section 5310 Award Recommendation with the revised funding totals.

24TP015 – Approve the Comprehensive Plan Update Community Engagement Plan.

The Community Engagement Plan outlines the specific public input strategies that will be implemented as the project progresses. These strategies include a project website/information hub, media/press releases, surveys, direct mailings, one on one and small group interviews, and public open houses, all of which are intended to actively solicit comments and engage the interests of the public throughout the participation process. In order to further enhance accessibility and inclusivity of the engagement activities, the consultant will also be working with the Study Advisory Team to develop an Arts-Based approach. This approach acknowledges the vibrant and culturally rich arts community in Rapid City and opens up additional channels of dialogue with the community about the vision for Rapid City. These initiatives will supplement the traditional public outreach methods noted above. Brennan reviewed this Community Engagement Plan.

Gould-Stabile moved, Carlson seconded and motion carried unanimously to approve the Comprehensive Plan Update Community Engagement Plan.

24TP016 – Acknowledge the Rapid City Area MPO Title VI/Discrimination Assurances. Every three years, the Rapid City Area Metropolitan Planning Organization is required to complete Title VI/Non-Discrimination Assurances to ensure compliance with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964. The Assurances provide confirmation that all requirements of the Federal Aid Highway Program are addressed. The Title VI/Non-Discrimination Assurances are attached for signature. Harrington and Hansen reviewed these Assurances.

No action was taken on this item.

Harrington brought forth a Rapid Transit System Letter of Support for a Small Urban vehicle Procurement to replace two (2) Fixed-Route Buses. This application is for FY2024 5339(b) federal funding. Gould-Stabile gave additional information.

Olson moved, Layman seconded and motion carried unanimously to approve the Rapid Transit System Letter of Support.

Functional Classification Presentation

Dean gave a presentation on the Functional Classification Map, which will come to the June 2024 MPO meetings for Approval.

Update on Construction Projects

Carlson provided information on the current construction projects within the Rapid City

Area Metropolitan Planning Organization area. Harrington provided information on current Rapid City construction projects. Gilkerson gave a brief presentation on the SDDOT construction and projects website.

Update on Planning Projects

Brennan and Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 10:52 a.m.