

**MINUTES
OF THE
CITIZENS ADVISORY COMMITTEE
Thursday, October 19, 2023, 7:30 a.m.
Zoom/3rd Floor Rose Quartz Conference Room
Rapid City, South Dakota**

MEMBERS PRESENT: Dr. Bret Lingwall, Bob Burns, Kristyn Labine and John Boylan

MEMBERS ABSENT: Roger Gallimore, Amy Richie and Tom Raymond

STAFF PRESENT: Kip Harrington, Kelly Brennan and Melissa Bloomberg – Rapid City Department of Community Development

OTHERS PRESENT: Sarah Gilkerson, Katrina Burckhard and Steve Palmer – South Dakota Department of Transportation, Greg Heitmann – Federal Highway Administration, Gary Wietgrefe and Julie Godbe

Burns called the meeting to order at 7:31 a.m.

Meeting quorum was not met.

General Public Comment

Dr. Lingwall commented that the sign at the Shooting Star Trail is doing its job. Gary Weitgrefe commented on the good discussion at last meeting, especially regarding the coordinated plan and the transit issues facing voting precinct 5-1 during the polls. Wietgrefe requested that additional comments be shown in the meeting minutes for agenda items that are discussed by the committee.

Business

23TP029 – Approve the 2024 Unified Planning Work Program – Final Report. Brennan reviewed the 2024 Unified Planning Work Program (UPWP) Final Report. This document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2024. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks. Discussion ensued regarding the minimal changes in funding for the UPWP as well as the Urbanized Area Boundary Map.

No action was taken on this item.

23TP030 – Approve the agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$1,177,811 . Brennan reviewed the Agreement between the City of Rapid City and the South Dakota Department of Transportation provides federal transportation planning funds in the amount of \$1,177,811 to conduct activities identified in the Rapid City Area Metropolitan Planning Organization’s 2024 Unified Planning Work Program. The local match from member agencies totals \$259,420.38. This agreement authorizes the reimbursement of funds for the City of Rapid City’s work identified in the 2024 Unified Planning Work Program through

the Transportation Planning Budget (706). This includes eligible activities performed by Community Development and Public Works staff. Discussion ensued regarding the rounding of funds in the City agreement.

No action was taken on this item.

23TP031 – Approve the Rapid City Area Metropolitan Planning Organization Operations Plan - Final. The Operations Plan is a guiding document for all transportation products and plans required through the Metropolitan Planning Organization process. Harrington reviewed the revisions to this plan. Discussion ensued regarding the lack of bicycle/pedestrian routes on Deadwood Avenue as well from Harmony Heights to Vista Ridge Road and addressing these issues.

No action was taken on this item.

23TP032 – Approve the 2024-2027 Transportation Improvement Program Amendment #24-001. This amendment combines the median crossover work scheduled for 2024 at the intersection of US Highway 16 and Neck Yoke Road with the first phase of the mainline project scheduled for 2025, thereby reducing the impact on the traveling public. This change results in a decrease in funding in the Major Arterial Projects category, and an increase in funding to the Roadway Safety Improvement category. An additional Roadway Safety Improvement project and Local Bridge Replacement project that were included in the 2023-2027 TIP have been deferred to 2024, due to a delay in construction plan and certifications. Harrington reviewed this amendment.

No action was taken on this item.

23TP033– Approve the Title VI/Non-Discrimination Assurances. Each year, the Rapid City Area Metropolitan Planning Organization is required to complete Title VI/Non-Discrimination Assurances to ensure compliance with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964. The Assurances provide confirmation that all requirements of the Federal Aid Highway Program are addressed. Discussion ensued regarding whom would be the determiner of breaches and who owns the title when transfer is made. The committee discussed moving this agenda item to the next meeting date to get clarification from both city and SDDOT legal teams.

No action was taken on this item.

Update on Construction Projects

Harrington provided information on current Rapid City construction projects. Palmer provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area.

Update on Planning Projects

Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 8:43 a.m.